

# RD Mehta Quick Solutions (OPC) Pvt. Ltd.



## Support Team

All activity done by name of admissioncare.co.in, Run and managed by above mentioned company.

Admissioncare.co.in

Jamaluddin chak, Khagaul,  
Patna, Bihar

7004380775



**[www.admissioncare.co.in](http://www.admissioncare.co.in)**

Find your school online

4/10/2019

Hello User,

A warm welcome

### **Little about us:-**

*“The idea to take all School/College/Institutes information within a single banner inspired me to develop a website. A website where anybody do their first inquiry in their preferred location. The key of this website is that, anyone can search which school/college or institutes are situated in their location.”*

After great success of 1<sup>st</sup> year (2018), Now in 2019, we are growing slowly and becoming most popular search engine for any type of School/College or Institutes.

### **How the concept Works:-**

As we know that we are living in the Digital Era, And here we live digitally. In this era, our almost activity affected by the Internet, Cell Phones, Social Media vice versa.



Now, if we need find some school or coaching or college or institutes, then what are the first things that will I do.?

I think most probability is that, we will search that school or Institutes at goggle yes or not. So now internet playing a rich role to connect the student with the educational institutes.

As we know, we visited a lot of website, and after giving good effort we collected related data. But there is little bit problem with data that is,

- Old data
- Incorrect data

So now if we don't have correct and reachable information, we can't serve better way.



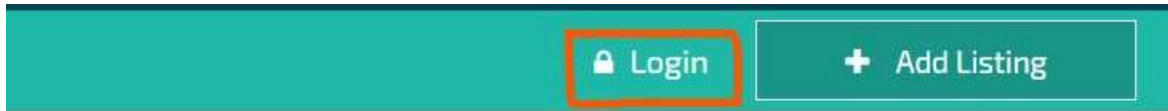
So now we need to update information at [www.admissioncare.co.in](http://www.admissioncare.co.in) in regular intervals. So that way [Admissioncare.co.in](http://Admissioncare.co.in) will able to help students and parents and obviously schools/college or institutes too.

On the next page we will going to discuss about how to update information at [www.admissioncare.co.in](http://www.admissioncare.co.in) .

### How to update information:-

#### Step by step guidelines

- Open any browser and type [www.admissioncare.co.in](http://www.admissioncare.co.in) in url.
- At home page you will see a link of login like given image below



[Home](#)   [About](#)   [Category ▾](#)   [Blog](#)   [Notification](#)   [Contact us](#)

- Click on the Login button
- After that a login page will appear

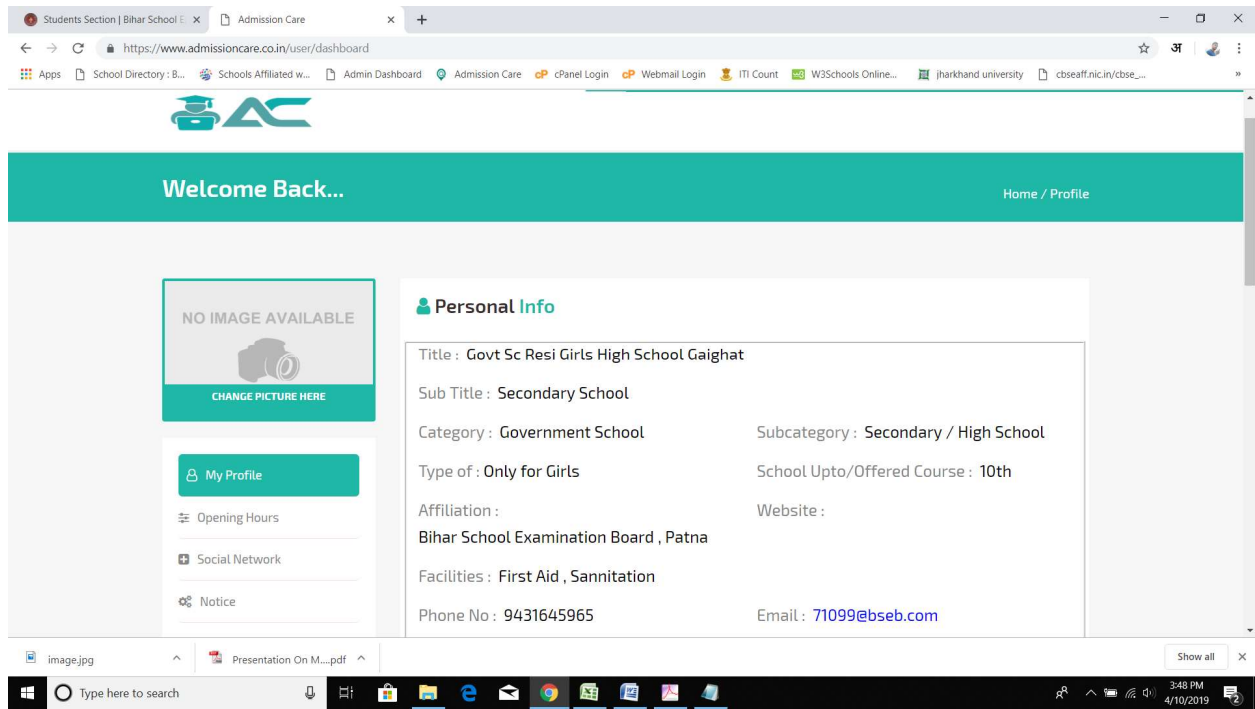
A screenshot of the login page. It has a teal background. At the top left, the word 'Login' is written in white. Below it are two white input fields: the first is labeled 'User Name' and the second is labeled 'Password'. At the bottom left, there is a link that says 'Forgot password'. At the bottom right, there is a white button with the text 'Login Now'.

Here you will see two text boxes first one is User Name and second one is Password. Provide your information in given boxes and click Login Now Button.

**Note: - Admissioncare.co.in already mailed user name and password to all of listed school/college or institutes. If you still didn't get your login credential please check your email or click on "Forgot Password" link. You will get an email, in email you will get your user name and password.**

## AdmissionCare.co.in – Guidelines

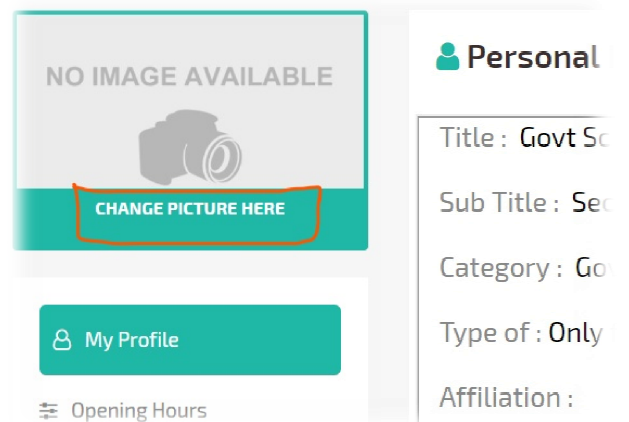
After providing User name and Password, user will redirected to dashboard.



Now you can see your own information, which we collected from internet. Here if you want change information then go ahead.

### Change Image

Here you see a link “CHANGE PICTURE HERE”, go and click link. After clicking link you will see a pop-up box, click on “choose a file” select your image in your folder and then click on “Change Image” button. After uploading your image click on close button.



## AdmissionCare.co.in – Guidelines

Change Image of Govt Sc Resi Girls High School Gaighat



Your Image

Choose a file

Change Image

Close

After successfully updating image now you can change your Institutes Information. For this you have to click “Edit Your Info” button.

Latitude :

Longitude :

About Me

Some Words About Me

Visit us for more info

Edit Your Info

After clicking Edit button, A pop-up box will appear, here you can change your detail –

### **Name of Institutes:-**

You can change your school/college or institutes name here or leave it as it is.

### **Subtitle:-**

Here you can type a suitable line for your institutes, like No. Arts College in Bihar, We serve children by educating them.

### **Category:-**

Here you have to choose your institute category, like Government School, Private School, College, Institutes.

**Note:-** See if you are a private school and by default it showing government school, then change it to private school.

### **Subcategory:-**

Here you will find a list of subcategory, you can choose which one is suits you.

## AdmissionCare.co.in – Guidelines

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### **Type of:-**

In this section you have to choose that whether your institutes have co-education or it is for only for boys or only for girls.

### **School Upto/Offered Course:-**

Here you have to provide information about available class and stream/branch/subject like Nursery to 12<sup>th</sup> | Arts, Science, Commerce. If you are any institute then provide information like Medical, Engineering, Commerce, Banking etc.

### **Affiliation:-**

Here you have to select your affiliation like whether you affiliated by BSEB, Patna or CBSE, New Delhi, ICSE or any university like Magadh University etc.

### **Website:-**

Here you can provide your institute website link. If you don't have any website then leave it to blank.

### **Facilities:-**

In this section you can add, whatever facility provided by institutes like First Aid, Hostel, Transport, Computer Class Room, Library, Auditorium etc.

### **Contact Details:-**

Here you should provide a valid phone number and email id.

### **Head Person:-**

In this section you should provide your head or contact person name, email and contact number.

### **Address:- (Important)**

In this you have to provide your institute valid address, choose your state, district, landmark, location, [latitude](#), [longitude](#).

**Note:-** Here location is very important. In location, you have to select block name or tehsil name. If you select wrong block/location, while time of searching your institute will show in wrong location. Like if your institute situated in Patna and your block is Patna sadar but if you select danapur in location then it will show in danapur list.

### **About Us:-**

In this section write about your institute like its history, location, achievements. It will attract student at the time of checking detail.

## AdmissionCare.co.in – Guidelines

Now after re-checking all detail click on “Save Personal Info” button. Your all changed information will save.

After completion of updating detailed information of institute you can also update your **school opening and closing time and Social media information.**

The screenshot displays the user interface of AdmissionCare.co.in. On the left, there is a sidebar with a profile picture placeholder (labeled 'NO IMAGE AVAILABLE' and 'CHANGE PICTURE HERE') and a menu with options: 'My Profile', 'Opening Hours' (highlighted), 'Social Network', 'Notice', and 'Log Out'. The main content area is divided into two sections. The top section, titled 'Opening Hours', contains a table with days of the week and their corresponding opening and closing times. The bottom section, titled 'Social Network', contains input fields for various social media URLs and an 'Edit' button.

Day	Opening Time	Closing Time
Monday	10:00 AM	4:00 PM
Tuesday	10:00 AM	4:00 PM
Wednesday	10:00 AM	4:00 PM
Thursday	10:00 AM	4:00 PM
Friday	10:00 AM	4:00 PM
Saturday	10:00 AM	4:00 PM
Sunday	Closed	Closed

The 'Social Network' section includes input fields for: Google Plus URL, Instagram URL, Twitter URL, LinkedIn URL, Youtube URL, and Pinterest URL. An 'Edit' button is located at the bottom right of this section.

### **Opening Hours:-**

In this section you can update your institute opening and closing time of every day. Click on Edit button and update it.

### **Social Network:-**

In this section you can add your social network information like if you have your institute facebook page, google plus page, then you can provide information of that page and update it

### **Notice:-**

In this section you add any notice like Admission Open from 10<sup>th</sup> of April etc.

### **Admission Process:-**

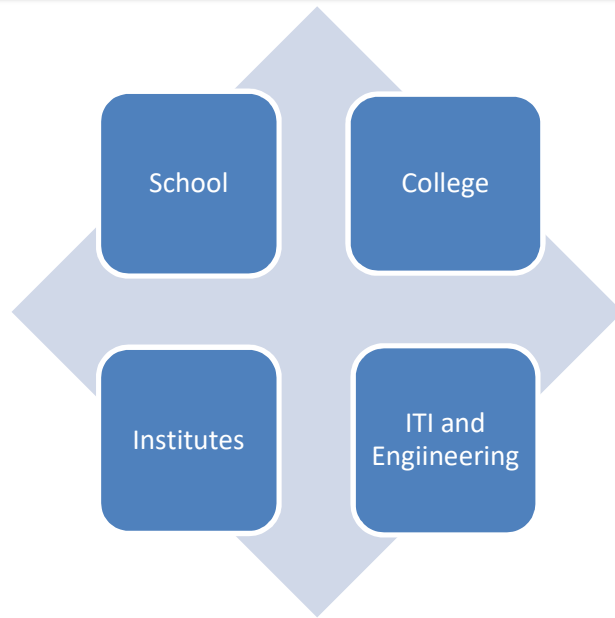
In this you have a rich text area where you can write your admission procedure details for all classes.

Congrats now you completed all task, now your updated data live at admissioncare.co.in

If you want to check your updated detail, please visit [www.admissioncare.co.in](http://www.admissioncare.co.in) home page.



www.admissioncare.co.in



All in one place

Search them in your locality

Do your first enquiry from home

For more detail visit us today. Thanks for giving your precious time.

Thanks & Regards

Admissioncare.co.in

[info@admissioncare.co.in](mailto:info@admissioncare.co.in)

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